

**HANOVER TOWNSHIP  
REORGANIZATION MEETING  
JANUARY 5, 2026  
6:00 PM**

The Hanover Township Board of Supervisors held their **Reorganization Meeting** on **Monday, January 5, 2026** at the Municipal Building, the meeting commenced at 6:00pm. Those present were Mr. Dale Handick-Chairman, Mr. William Michael -Vice Chair, Mr. Shawn Miller-Supervisor and Chelsea Arthurs Secretary/Treasurer.

**CALL TO ORDER****ROLE CALL****PLEDGE OF ALLEGIANCE****REORGANIZATION**

## 1. APPOINT CHAIRMAN

**Motion: Appoint Mr. Dale Handick Chairman of the Board****Motion:** Mr. Michael 2<sup>nd</sup>: Mr. MillerVote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

## 2. APPOINT VICE CHAIRMAN

**Motion: Appoint Mr. Bill Michael Vice Chair****Motion:** Mr. Handick 2<sup>nd</sup>: Mr. MillerVote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

## 3. APPOINT SECRETARY/TREASURER FOR 2026

**Motion: Appoint Miss. Chelsea Arthurs Secretary/Treasurer for 2026****Motion:** Mr. Michael 2<sup>nd</sup>: Mr. MillerVote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

## 4. APPOINT SUPERVISOR TO OVERSEE THE PUBLIC SAFETY DEPARTMENT FOR 2026

**Motion: Appoint Mr. William Michael the Supervisor in Charge of the Public Safety Department for 2026****Motion:** Mr. Handick 2<sup>nd</sup>: Mr. MillerVote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

## 5. APPOINT SUPERVISOR TO OVERSEE THE ROAD DEPARTMENT FOR 2026

**Motion: Appoint Mr. Handick Supervisor in Charge of the Road Department****Motion:** Mr. Michael 2<sup>nd</sup>: Mr. MillerVote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

## 6. APPOINT SUPERVISOR TO OVERSEE THE GENERAL OFFICE ADMINISTRATION FOR 2026

**Motion: Appoint Mr. Shawn Miller Supervisor in Charge of General Office Administration for 2026****Motion:** Mr. Michael 2<sup>nd</sup>: Mr. HandickVote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

## 7. APPOINT TOWNSHIP SOLICITOR FOR 2026

**Motion: Appoint Mr. Dennis Makel and Associates as Solicitor for the year 2026****Motion:** Mr. Michael 2<sup>nd</sup>: Mr. HandickVote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

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8. APPOINT SUPERVISOR TO OVERSEE GRANTS AND INSURANCE POLICIES FOR 2026  
**Motion: Appoint Mr. Handick Supervisor to oversee grants and insurance policies for 2026**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
9. APPOINT PENSION ADMINISTRATOR FOR 2026  
**Motion: Appoint Miss. Cheslea Arthurs as Pension Administrator**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
10. APPOINT SUPERVISOR TO OVERSEE ZONING & PLANNING FOR 2026  
**Motion: Appoint Mr. Miller to oversee Zoning and Planning for 2026**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
11. APPOINT SUPERVISOR TO OVERSEE TOWNSHIP PARK CONSTRUCTION PROJECTS  
**Motion: Appoint Mr. Miller to oversee Township Park Construction Projects**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
12. APPOINT FLOOD PLAN ADMINISTRATOR FOR 2026  
**Motion: Appoint Mr. Miller to Flood Plan Administrator for 2026**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
13. SET THE REGULAR MONTHLY MEETING FOR 2026 and authorization to advertise  
**Motion: Set the Regular Monthly Meeting for 2026 on the third Thursday of the month at 6:00pm, motion to include authorization to advertise Regular Monthly Meeting**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
14. APPOINT TOWNSHIP ENGINEER FOR THE YEAR 2026  
**Motion: Re-appoint Widmer Engineering of Beaver Falls as the Township Engineer for 2026**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Miller  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
15. APPOINT ZONING OFFICER FOR THE YEAR 2026 AND SET MONTHLY WAGE  
**Motion: Appoint Municipal Consulting Service**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
16. APPOINT CODE ENFORCEMENT OFFICER FOR THE YEAR 2026  
**Motion: Appoint Mark Gordon as Coder Enforcement Officer for 2026 with the pay of \$26 an hour**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
17. APPOINT MEMBER TO THE ZONING HEARING BOARD FOR A TERM TO EXPIRE 12/31/2028  
**Motion: Re-appoint Ron Faux to the zoning hearing board for a term to expire 12/31/2028**  
**Motion:** Mr. Miller 2<sup>nd</sup>: Mr. Michael  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

18. APPOINT ALTERNATE MEMBER TO THE ZONING HEARING BOARD FOR THE YEAR 2026  
**Motion: Appoint Kim Reed as the alternate member to the zoning hearing board for the year 2026**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
19. AUTHORIZE PAYMENT TO THE ZONING HEARING BOARD MEMBERS AND SECRETARY OF \$85 FOR EACH MEETING ATTENDING IN 2026  
**Motion: Authorize payment to the Zoning Hearing Board Members and secretary for \$85 for each hearing attended in 2026**  
**Motion:** Mr.    2<sup>nd</sup>: Mr.  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
20. APPOINT 3 MEMBERS TO THE BUILDING CODE APPEALS BOARD FOR 2026  
**Motion: Re-appoint two members at this time, Paul Paden, Dave Donati, and appoint Michael Roberts to the Building Code Appeals Board for 2026 with a pay rate of \$85 per public meeting**  
**Motion:** Mr. Miller    2<sup>nd</sup>: Mr. Handick  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
21. SET THE RATE OF PAY OF \$85 PER PUBLIC MEETING FOR THE BUILDING CODE APPEALS BOARD  
**Motion: Authorize payment to the Building Code Appeals Board Members for \$85 for each hearing attended in 2026**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Miller  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
22. APPOINT MEMBER TO THE SEWER BOARD AUTHORITY FOR A TERM TO EXPIRE 12/31/2030  
**Motion: Appoint Hannah Bruce to the sewer board for the term to expire 12/31/2030**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Miller  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
23. APPOINT MEMBER TO THE PLANNING COMMISSION FOR A TERM TO EXPIRE 12/31/2029  
**Motion: Re-appoint Jocelyn Ebert for a term to expire 12/31/2029**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Miller  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
24. SET COMPENSATION FOR THE PLANNING COMMISSION AT \$30 PER MEETING FOR NON-ELECTED MEMBERS  
**Motion: Set compensation for non-elected members of the Planning Commission at \$40 per meeting**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
25. APPOINT EMERGENCY MANAGEMENT COORDINATOR FOR THE YEAR 2026  
**Motion: Re-appoint Dominic Morra as the Emergency Management Coordinator**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Miller  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
26. APPOINT MEMBER TO THE VACANCY BOARD FOR THE YEAR 2026  
**Motion: Appoint Ryan Pendeville to the Vacancy Board for the year 2026**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
 Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

27. APPROVE PROPERTY LIABILITY INSURANCE CARRIER AND THE COST OF \$79,362.00 FOR 1/15/2026-1/15/2027  
**Motion: Table**  
**Motion:** Mr. 2<sup>nd</sup>: Mr.  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
28. APPROVE INSURANCE CARRIER FOR DIRECTORS & OFFICERS FOR 1/15/2026-1/15/2027  
**Motion: Table**  
**Motion:** Mr. 2<sup>nd</sup>: Mr.  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
29. APPROVE INSURANCE CARRIERS FOR POLICE PROFESSIONAL FOR 1/15/2026-1/15/2027  
**Motion: Table**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
30. AUTHORIZE THE BOND FOR THE SECRETARY/TREASURE FOR \$1 MILLION and THE TAX COLLECTOR'S BOND FOR 30% OF THE TAX DUPLICATE  
**Motion: Authorize the bond for the secretary/treasurer for \$1 Million and the Tax Collectors bond for 30% of the Tax Duplicate**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Shawn  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
31. APPOINT SERGEANT FOR THE POLICE DEPARTMENT  
**Motion: Re-appoint Kelly Davis as Sergeant for the Police Department**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
32. APPOINT ROAD FOREMAN FOR 2026  
**Motion: Re-appoint Dale Handick Road Forman for 2026**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
33. MOTION TO REQUEST AUDITORS TO SET DALE HANDICK'S WAGES  
**Motion: Request Auditors to set Dale Handick's wages**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
34. APPOINT ASSISTANT ROAD FOREMAN FOR 2026  
**Motion: Appoint Robert Puskarich Assistant Road Forman for 2026**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Miller  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
35. APPROVE THE FOLLOWING WAGES FOR THE ROAD DEPARTMENT FOR 2026  
**Motion: Set the pay increase for 2026 at 6% for each classification of the Road Department**  
a. ROAD FOREMAN \$32.77  
b. ASSISTANT ROAD FOREMAN \$32.33  
c. FULL TIME OPERATOR, TRUCK DRIVER & LABORER WITH CDL \$30.44  
d. PART TIME OPERATOR, TRUCK DRIVER & LABORER WITH CDL \$29.55  
e. PAY OVERTIME WAGES FOR ANY TIME WORKED OVER 40 HOURS PER WEEK  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller  
Vote: Mr. Handick-abstain                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

36. SET CLOTHING ALLOWNACE FOR THE ROAD DEPARTMENT EMPLOYEES  
**Motion: Approve clothing allowance of \$500 for fulltime and \$250 for part time**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
37. APPROVE THE WAGE FOR THE SECRETARY/TREASURER FOR 2026  
**Motion: Approve paying the Secretary/Treasurer \$25 an hour**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
38. APPROVE THE WAGE FOR THE PARK MAINTENANCE PERSONNEL FOR 2026  
**Motion: Approve the wage increase of 6% for park maintenance personnel at \$21.45**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
39. APPROVE THE WAGES FOR FIRE MAINTENANCE PERSONNEL FOR 2026  
**Motion: Approve the wages increase of 6% for fire maintenance personnel at \$18.42**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
40. SET CLOTHING ALLOWANCE FOR THE FIRE DEPARTMENT EMPLOYEES TO \$300 FOR 2026  
**Motion: Set clothing allowance for the Fire Department employees to \$300 for 2026**  
**Motion:** Mr. Miller 2<sup>nd</sup>: Mr. Handick  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
41. **RESOLUTION 2026-1** TO DESIGNATE PLGIT AS DEPOSITOR FOR THE STATE LIQUID FUELS FOR 2026  
**Motion: Adopt Resolution 2026-1 designating PLGIT as depository Liquid Fuels Funds**  
**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
42. **RESOLUTION 2026-2** TO DESIGNATE WASHINGTON FINANCIAL BANK AS DEPOSITOR FOR ALL OTHER TOWNSHIP FUNDS FOR 2026  
**Motion: Adopt Resolution 2026-2 designating Washington Financial Bank as depository for all others accounts for Hanover Township Funds**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
43. APPOINT OPEN RECORDS OFFICER AND AN ALTERNATE  
**Motion: Appoint Miss Chelsea Arthurs as Open Records Officer and Mr. Dale Handick as the alternate**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**
44. AUTHORIZE THE SUPERVISOR IN CHARGE OF THE ROAD DEPARTMENT TO ISSUE ROAD ENCROACHMENT PERMITS AND TO RELEASE ROAD BOND AFTER THE ENGINEER'S FINAL INSPECTION REPORT FOR 2026  
**Motion: Authorize Mr. Dale Handick to issue Road Encroachment Permits and to release the road bond after the Engineer's final inspection report of 2026**  
**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller  
Vote: Mr. Handick-yes                      Mr. Michael-yes                      Mr. Miller-yes                      **Motion: Passed**

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45. AUTHORIZE MILEAGE AT THE RATE SET BY THE IRS (72.5 cents per mile) WHEN SECRETARY OF THE ZONING BOARD, SECRETARY, ROAD FOREMAN AND SUPERVISORS USE THEIR OWN VEHICLES FOR TOWNSHIP BUSINESS

**Motion: Authorize mileage rate of 72.5¢ a mile for use of own vehicle for township business**

**Motion:** Mr. Miller 2<sup>nd</sup>: Mr. Michael

Vote: Mr. Handick-yes Mr. Michael-yes Mr. Miller-yes **Motion: Passed**

46. AUTHORIZE PROPERTY TAX BILLING (FROM APRIL 1<sup>ST</sup>) TO JUNE 1<sup>ST</sup>)

**Motion: Authorize property tax billing for June 1, 2026**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Michael

Vote: Mr. Handick-yes Mr. Michael-yes Mr. Miller-yes **Motion: Passed**

47. **RESOLUTION 2026-3** SETTING PROPERTY TAX MILLAGE FOR 2025 TO 0.35

**Motion: Adopt Resolution 2026-3 setting property tax millage to 0.35 for 2026**

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Handick

Vote: Mr. Handick-yes Mr. Michael-yes Mr. Miller-yes **Motion: Passed**

48. APPOINT DELEGATE TO COUNTY TAX COMMISSION

**Motion: Appoint Miss Chelsea Arthurs as delegate to the County Tax Commission**

**Motion:** Mr. Handick 2<sup>nd</sup>: Mr. Miller

Vote: Mr. Handick-yes Mr. Michael-yes Mr. Miller-yes **Motion: Passed**

49. APPROVE ATTACHED FEE SCHEDULE

**Motion: table**

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller

Vote: Mr. Handick-yes Mr. Michael-yes Mr. Miller-yes **Motion: Passed**

50. APPROVE PERSONNEL POLICY UPDATES


**Motion: Approve personnel policy updates**

**Motion:** Mr. Michael 2<sup>nd</sup>: Mr. Miller


Vote: Mr. Handick-abstained Mr. Michael-yes Mr. Miller-yes **Motion: Passed**

**Motion: to Adjourn: Mr. Handick**

**Meeting Adjourned: 6:30 pm**

  
\_\_\_\_\_  
Dale Handick, Chairman

  
\_\_\_\_\_  
William Michael Vice Chair

  
\_\_\_\_\_  
Shawn Miller, Supervisor

ATTEST:   
\_\_\_\_\_  
Chelsea Arthurs, Secretary/Treasurer

2-19-2026  
\_\_\_\_\_  
Date